



Ferry County Health

BOARD OF COMMISSIONERS' MEETING

November 28, 2023 @ 10:30AM in the HUB

<https://us06web.zoom.us/j/89584329356?pwd=Y0dZT1VldmNkV2JMz09MRVROalZvQT09>

Meeting ID: 895 8432 9356

Passcode: 260559

One tap mobile

+12532158782, 89584329356# US (Tacoma)

Mission Statement:

“To strengthen the health and well-being of our community through partnership and trust.”

AGENDA

		Page(s)
Call to Order	Nancy Giddings	
Quorum Established	Nancy Giddings	
Oath of Office Ceremony <i>Position #4 Appointee Susan Solomon-Hopkins</i>	Nancy Giddings	
Review, Amend, Accept Agenda	Nancy Giddings	
Introduction of Board, District Employees and Guests	Nancy Giddings	
<i>Items listed under the consent agenda are considered routine board matters and will be approved by a single motion of the Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i>		
Approval of Consent Agenda	ACTION Nancy Giddings	
<ul style="list-style-type: none"> • Minutes 10.24.23 Board Meeting • Minutes 11.01.23 Budget Hearing Meeting • Approval of Warrants • Financial Write-Off Report 		
Correspondence	Nancy Giddings	
Public Comments	Nancy Giddings	
EHR Report	Karen Quinnell	
Environment of Care/ Safety Update	Adam Volluz	
Compliance Report	Spencer Hargett	
Department Spotlight – Revenue Cycle	Melinda Payton	
CNO Report/ Quality Improvement	Mike Martinoli	7-12

COO Report Debbie DeCorde 13-23

Medical Staff Report Richard Garcia, MD 24

CEO/CFO Report Jennifer Reed 25-32

On-going Business Nancy Giddings

- Final Budget Review and Approval
- Board QI Project
- Health Foundation
- Republic Drug Store - Reader board
- Facility Update/Master Plan
- New Hire Orientation Schedule
 - 12/05 –
 - 12/19 –

Board Representative Reports

- Finance Ron Bacon/Sarah Krausse
- Quality Improvement DiAnne Lundgren
- Compliance/Risk Management Ron Bacon/Sarah Krausse
- Medical Staff Nancy Giddings/DiAnne Lundgren
- Credentialing DiAnne Lundgren/Nancy Giddings

Request for New Appointment of Active Medical Staff Privileges for the following provider:
Robert Brown, PAC.

EMS Nancy Giddings

New Business Nancy Giddings

- 2024 Holiday Calendar Review
- 2024 BOC Calendar Review

Executive Session

Quarterly Quality Improvement Report – *Pursuant to RCW §42.30.110(1)(o)* Mike Martinoli

Open Session -Action, if applicable regarding executive session

Performance of a Public Employee - *Pursuant to RCW §42.30.110(1)(g)* Nancy Giddings

Open Session -Action, if applicable regarding executive session

Adjournment Nancy Giddings

**Board meetings are usually the fourth Tuesday of each month at 10:30 a.m. unless otherwise posted.
The Public is encouraged to attend; Handicap access is available.**

Next regularly scheduled meeting is December 20, 2023 @ 10:30 am in the HUB Conference Room



**BOARD OF COMMISSIONERS' MEETING
October 24, 2023**

CALL TO ORDER: Board Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 9:00am, on October 24, 2023 in the HUB and via Zoom.

Commissioners in attendance were Nancy Giddings, Sarah Krausse, DiAnne Lundgren and Ron Bacon (via Zoom). Jennifer Reed, CEO/CFO; Debbie DeCorde, COO; Mike Martinoli, CNO; Spencer Hargett, Compliance (zoom); Amber Gangon, Executive Coordinator; Adam Volluz, Facilities Manager; Karen Quinnell, Informaticist (zoom); James Davidson, IT Manager (zoom); Christina Beckwith, Lab Manager; and Lacy Sharbono, HR Coordinator (zoom), were also present.

GUESTS: Nancy Churchill of Republic (via zoom).

QUORUM ESTABLISHED: A quorum was present.

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Krausse to accept the agenda as written and was seconded by Lundgren. The motion passed unanimously.

INTRODUCTION OF THE BOARD AND GUESTS: Introductions were made.

INTERVIEW BOARD CANDIDATE: The candidate scheduled to interview today withdrew their name from consideration. A motion was made by Krausse to ask candidate Susan Solomon-Hopkins to accept the appointment as Position #4 (Keller) Commissioner and was seconded by Bacon. The motion passed unanimously. Upon acceptance of the appointment, the candidate will be sworn in during the regular November board meeting.

APPROVAL OF CONSENT AGENDA: A motion was made by Krausse and was seconded by Lundgren to accept the consent agenda. The motion passed unanimously.

CORRESPONDENCE: No correspondence to be read.

PUBLIC COMMENTS: No comments.

EHR REPORT: Quinnell gave her report

ENVIROMENT OF CARE/ SAFETY UPDATE: Volluz gave his report.

COMPLIANCE REPORT: Hargett gave his report.

LAB SURVEY FINDINGS REPORT: Christina Beckwith, Lab Manager, gave her survey findings summary report.

DEPARTMENT SPOTLIGHT: Julia Santana, CMA, Clinic Manager, gave her department spotlight report. .

Giddings called for a break in session at 10:07 am. Open session resumed at 10:10 am.

CNO REPORT: CNO away at conference, members reviewed PowerPoint slides and had no additional questions. Quarterly QI Report will be delivered during the regular November board meeting.

Giddings called for a break in session at 11:10 am. Open session resumed at 11:14am.

COO: DeCorde gave her COO report.

MEDICAL STAFF REPORT: Dr. Garcia gave his report via PowerPoint slide.

Board Report

November 28, 2023



CNO Report

Mike Martinoli

November 28, 2023



CNO

➤ Follow-up

- **Department Update**

- ❖ Upcoming competency skills fair—early December
- ❖ Mike completed a SANE photography refresher course
- ❖ Emily completed another 5-day SANE training course

- **NAC Class**

- ❖ Recap of state skills evaluation day, success!
- ❖ Two NAC students are applying for full time employment
- ❖ Next class starts 01/07/24--pending outreach to Job Corp and Republic School



CNO

➤ Coming Up—

- Behavioral Health Technician—introduction to Apprenticeship Program
- Workforce—NSS unit staffing
- Ferry County Health Indicators—teen vaping—next focus for community education



CNO

➤ Need to Know

- **WSHA Collaboration**—EMS and Hospital privileges—planning phase
- **Safe Patient Handling Committee**
 - ❖ Updates—return of interdisciplinary meetings and risk assessment
 - ❖ Next focus—create a training program for bed mobility ergonomics



CNO-Volume

FINANCE DASHBOARD
Ferry County Public Hospital District #1
October 31, 2023

Inpatient and Emergency Department		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	YTD	YTD Target	2022
Acute Care Patient Days		10	17.00	20.00	28.00	11.00	13.00	29.00	24.00	35.00	28.00	205	100	226
OBS Patients		7.78	6.00	2.00	4.00	5.00	4.00	5.00	5.00	3.00	3.00	45	30	68
Skilled Swingbed patient days		117.00	88.00	119.00	116.00	113.00	116.00	122.00	129.00	126.00	136.00	1182	1200	605
Average SSB Census		3.77	3.14	3.84	3.74	3.65	3.74	3.94	4.16	4.06	4.39	4	5	3
Admissions		4.00	3.00	8.00	9.00	4.00	2.00	10.00	5.00	7.00	8.00	60	60	67
Average Length of Stay		2.50	5.67	2.50	3.11	2.75	6.50	2.90	4.80	5.00	3.50	4	3	2
ED Visits		152.00	148.00	210.00	184.00	215.00	201.00	219.00	214.00	202.00	201.00	1946	1840	1471
Same Day Surgery		5.00	11.00	11.00	13.00	15.00	19.00	12.00	18.00	13.00	16.00	133	240	158
Outpatient Procedures		-	64.00	78.00	56.00	66.00	93.00	101.00	98.00	78.00	124.00	758	750	188

October:

ED Transfers--11

AMA--2

QI Committee Report

➤ Upcoming:

- Quarterly QIC Report—Executive Session
- Q3 Peer Review scheduled for 12/06
- Activities Coordinator is networking with other professionals via site visits.
- Updates about Complaint/Grievance Policy education to staff



COO Report

Debbie DeCorde

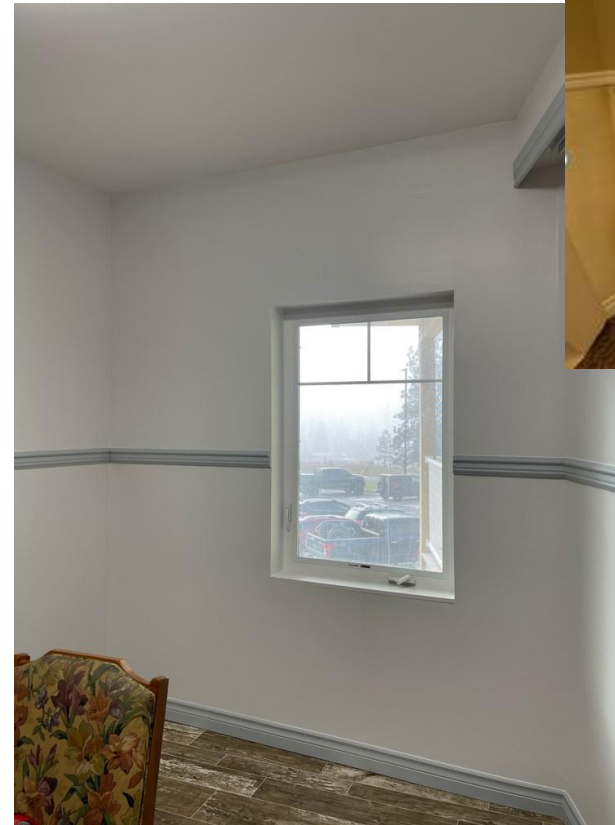
November 28, 2023



COO

➤ Follow-up

- Republic Medical Clinic
 - ❖ Drive Thru Flu shot clinics were not as robust as previous years
 - Drive Thru had a total of 121 shots over 3 Saturdays
 - Walk-ins comprise 81 shots to date
 - Tuesday Walk-in Flu shots continue
 - Steadily administering flu shots in clinic visits
- Republic Medical Clinic
 - ❖ Latest COVID vaccine information
- Assisted Living Facility (ALF)
 - ❖ Repair Project Update



COO

➤ Coming Up

- Republic Drug Store
 - ❖ Patients' maintenance scripts continuing to get synced – some have differing days/script
 - ❖ Small Business Saturday – Nov. 25, 2023
- Republic Medical Clinic
 - ❖ Staffing changes
 - ❖ DOT Examiner training this month
- Laboratory
 - ❖ Supply chain and turnaround times impacted
- Assisted Living Facility (ALF)
 - ❖ Audiologist potential for monthly hearing aid checks and tests



COO

➤ Need to Know

- ❖ Comment Card Feedback – preferences going forward? (see next slide)
- ❖ Departmental Graphs – preferences going forward? (graphs follow)
- ❖ Departmental staffing challenges; Lab, Rehab, and Radiology

• HR

- ❖ Open Enrollment successes and change in voluntary insurances

• Welcome

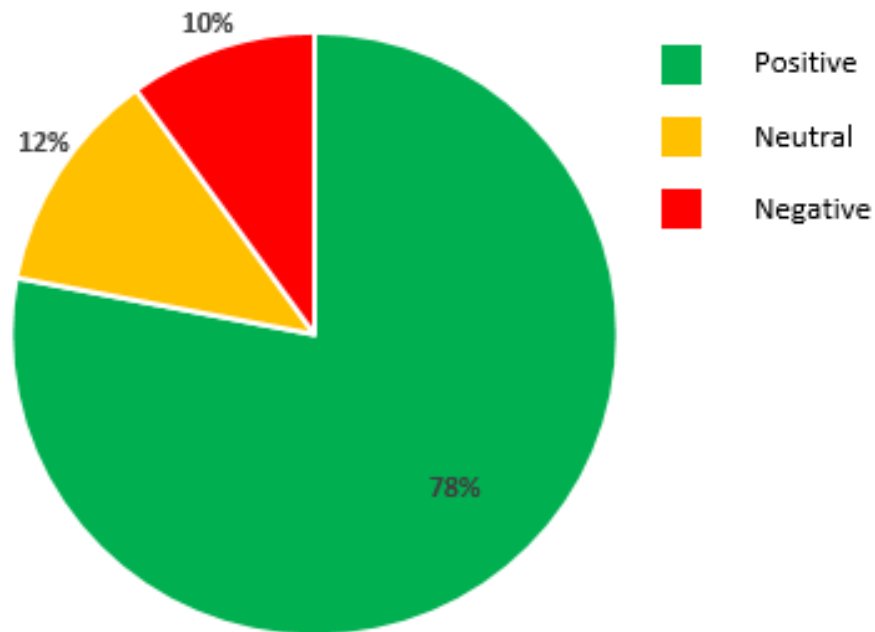
- Molly Thias - RN
- Andrew Wethered- Environmental Services

Congratulations on your transfer position: Rosh Moore – Charge Capture Specialist



COO – Comment Cards

Ferry County Hospital District Customer Comments



n=50

Huge shout out to Daniel Speed! Professional, helpful, friendly and knowledgeable. A true asset to our community! (*Republic rehab*)

Very nice, courteous service. (*RDS*)

Higher chairs with arms would be a huge help for people who have trouble getting up from low chairs. (*Curlew rehab*)

Phone is often busy, long wait times, RX often not ready. (*RDS*)



COO - Dashboard

FINANCE DASHBOARD
Ferry County Public Hospital District #1
September 30, 2023

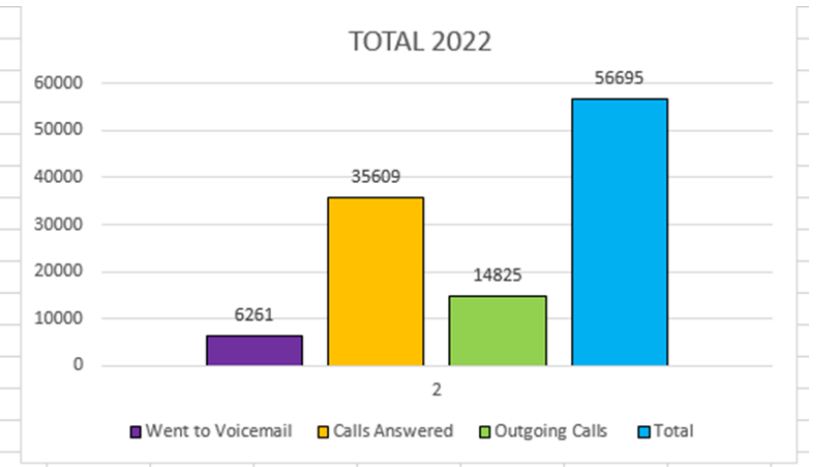
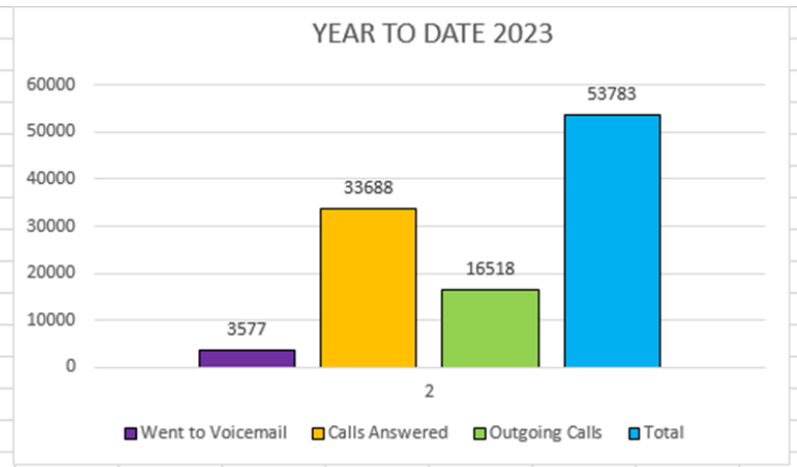
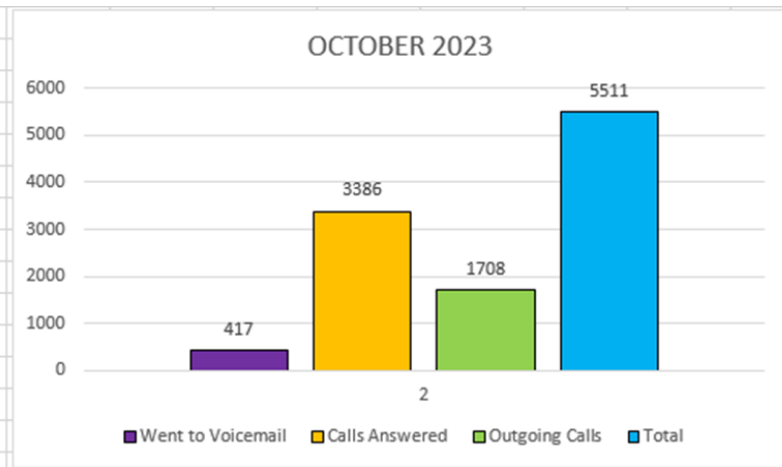
Outpatient and Ancillary Services		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	YTD	Target	YTD Target	2022
11 Republic Clinic #Visits	●	796	580	916	681	830	762	740	806	648	775	7,534	9,120	7,600	6,663
12 Physical Therapy Visits	●	506	476	553	550	539	574	418	497	423	452	4,988	6,000	5,000	2,756
13 Imaging Exams	●	321	320	406	388	432	451	454	475	410	411	4,068	4,200	3,500	2,991
14 Lab # Billable Tests	●	2628	1929	2902	2525	2896	2839	2912	2972	1356	2875	25,834	27,216	22,680	22,782
15 Drugstore Prescriptions Filled	●	4526	4223	4856	4315	4842	4537	4446	4741	4368	4563	45,417	53,000	44,167	57,685

Key

●	Meets or exceeds budget/target
●	Does not meet budget/target expectations by 5% or less
●	Does not meet budget/target expectations by greater than 5%

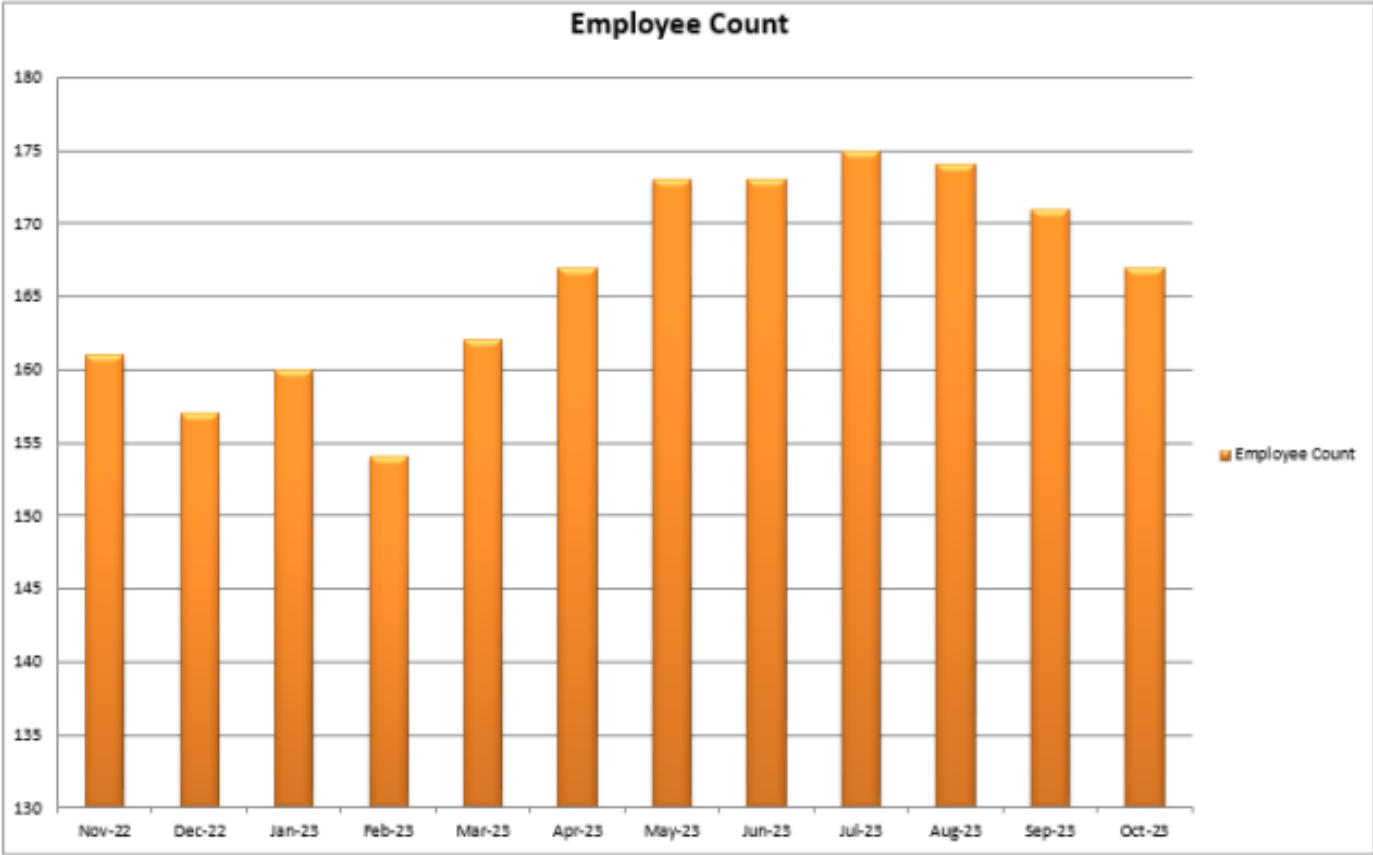


COO -Republic Medical Clinic Calls Project



COO – Headcount Report

Month	Employee Count
Nov-22	161
Dec-22	157
Jan-23	160
Feb-23	154
Mar-23	162
Apr-23	167
May-23	173
Jun-23	173
Jul-23	175
Aug-23	174
Sep-23	171
Oct-23	167



COO – Turnover Report YTD



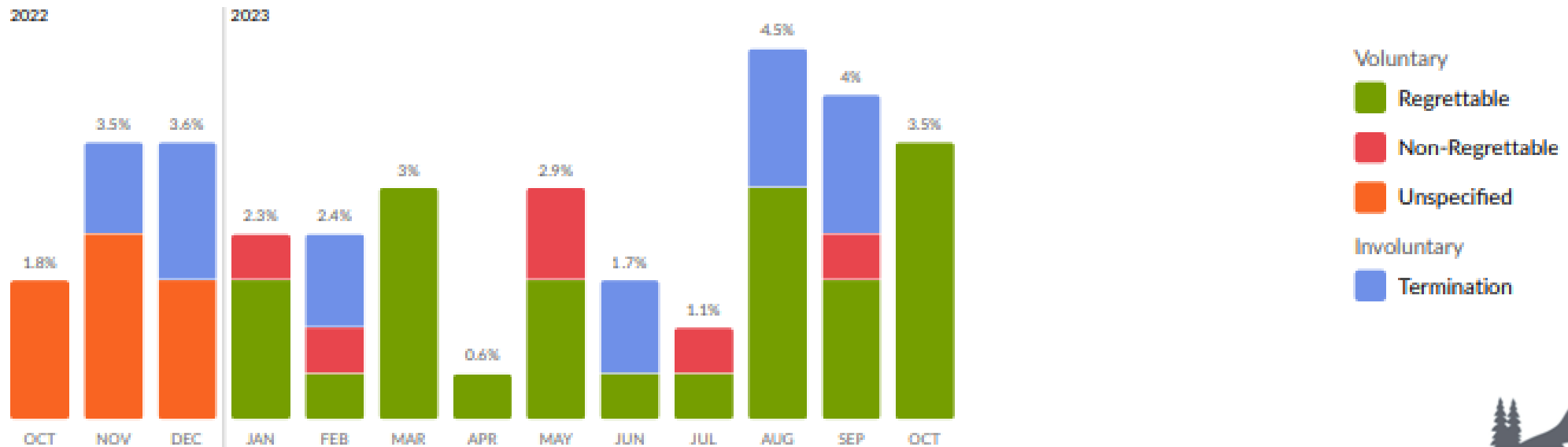
35% 60 people
Total Turnover Oct 2022 - Oct 2023



2.7% 4.6 people
Average Monthly Turnover



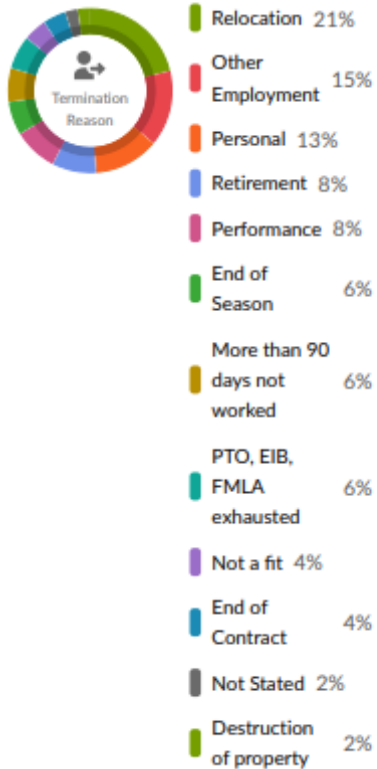
0.6% 1 person
Total Turnover - 30 days



COO – Turnover Report YTD Reasons

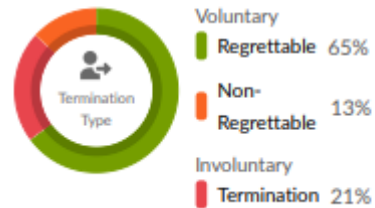
Termination Reason

View Details



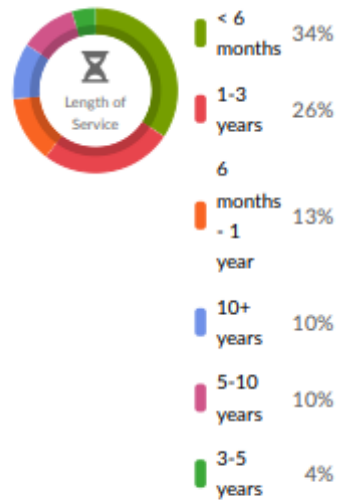
Termination Type

View Details

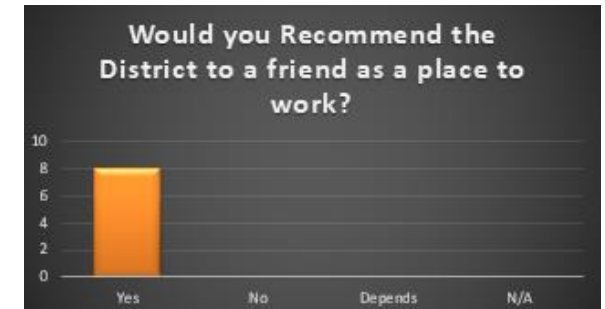
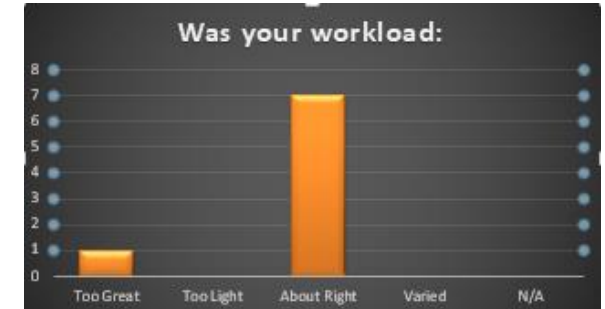
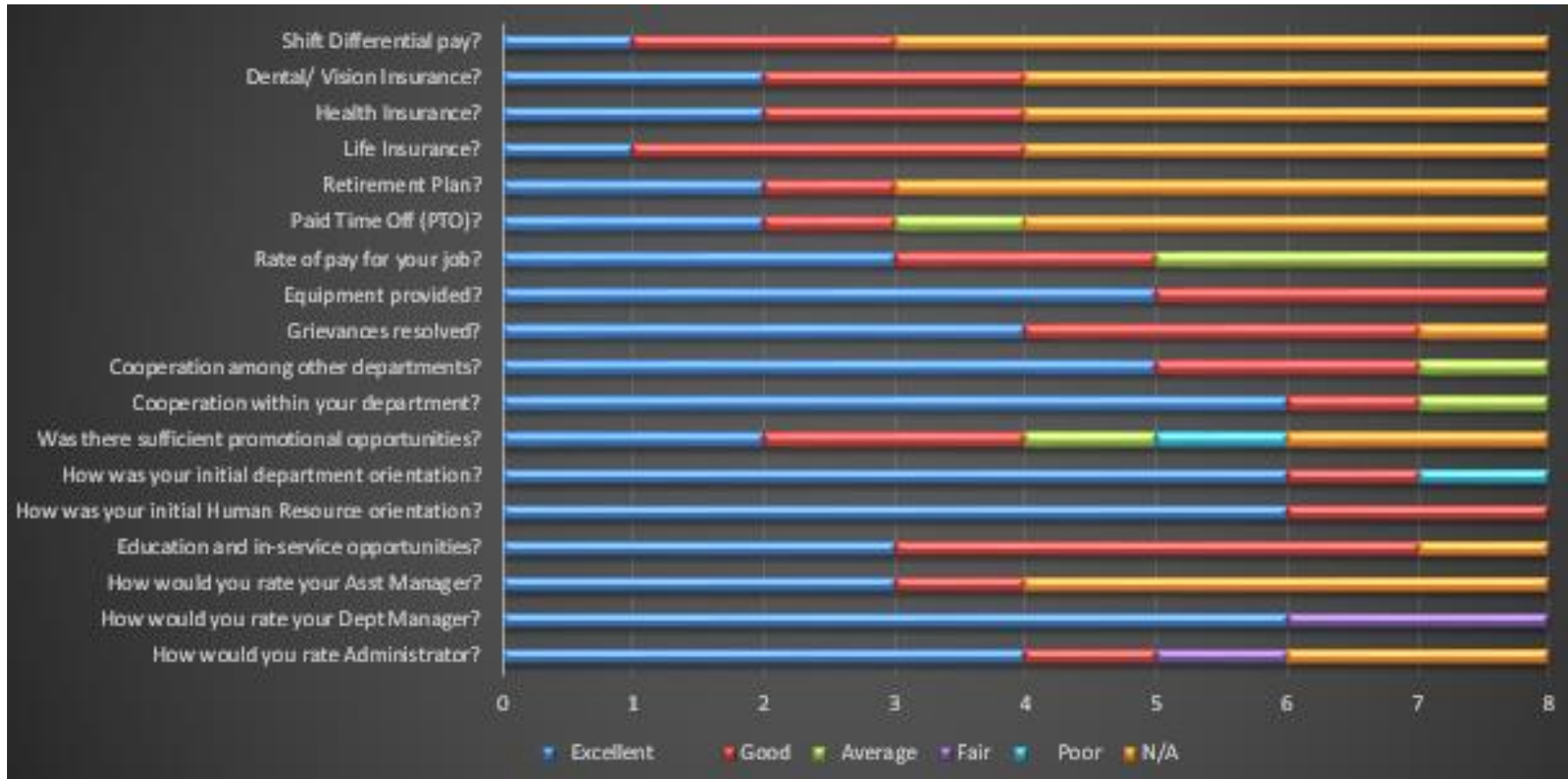


Length of Service

View Details



COO – Exit Interview data



Medical Staff Report

- Continued difficulty getting transfers for higher level of care. WMCC is helping
- ALS transportation is difficult sometimes coming from Spokane to Republic and back for critical patients.
- Interest in some telemedicine services with discussions continuing in Med Staff
- 2024 Block schedule is out and have good backup support.

Dr. Garcia

November 28, 2023



CEO/CFO Report

Quality/Safety: by constantly holding ourselves to a higher standard.

Integrity: through honesty and respect.

Compassion: by providing a nurturing and caring environment

Stewardship: by utilizing our resources to their highest and best purpose.

Teamwork: by working together in a culture that promotes excellence.

Jennifer Reed

November 28, 2023



Follow-up

➤ Follow-up

- MIH still waiting. Working on some careplans and other avenues for visits in the meantime..
- Provider engagement - update on project and satisfaction
- Generator discussion -
- Rural Resources update – They have found a building. We extended our lease at Klondike until December 31 at which time we should have access to building.
- 2024 Workplan - Priorities



CEO/CFO

➤ Coming Up

- Christmas!
- Rural Advocacy Days in Olympia. We are opting out unless someone feels strongly. Legislative issues are not pressing at this moment.

➤ Need to Know

- Working on a contract for Spencer as we discovered we don't have one.
- Working with Molina to contract for our area.
- Trying to work with Premera
- We do have a couple of patients escalating with reduction in narcotics. Watching this closely.

➤ Q&As



CEO/CFO-Financials

- Income Statement and Balance Sheets (Includes restated YTD June)
- Key Performance Metrics



Ferry County Public Hospital District No. 1

doing business as

Ferry County Health

Combined Income Statement: Hospital, Klondike Hills and Republic Drug Store

Year to Date October 31, 2023

MTD	Budget	Variance		YTD	YTD Budget	Variance
			Operating revenue:			
\$ 1,850,654	\$ 2,466,423	\$ (615,769)	Gross patient service revenue	\$ 24,050,481	\$ 24,664,274	\$ (613,793)
(728,739)	(813,321)	84,582	Contractual allowances and provisions for uncollectible accounts	(8,658,173)	(8,133,210)	(524,963)
1,574,619	1,653,102	(78,483)	Patient service revenue - (Net contractual allowances)	15,392,308	16,531,064	(1,138,756)
277,105	239,919	37,186	Drug Store gross revenue	2,831,432	2,399,187	432,245
88,116	54,062	34,054	Other operating revenue	925,703	540,609	385,094
\$ 1,939,840	\$ 1,947,083	\$ (7,243)	Total operating revenue	\$ 19,149,444	\$ 19,470,860	\$ (321,416)
			Operating expenses:			
1,069,198	896,257	(172,941)	Salaries and wages	9,834,374	8,962,566	(871,808)
265,224	214,812	(50,412)	Employee benefits	2,081,141	2,148,133	66,992
91,390	60,367	(31,023)	Professional fees	945,727	603,667	(342,060)
316,600	289,477	(27,123)	Supplies	2,950,977	2,894,812	(56,165)
20,755	24,318	3,563	Purchased services - Utilities	234,548	243,174	8,626
178,050	128,351	(49,699)	Purchased services - Other	1,554,138	1,283,509	(270,629)
16,667	13,945	(2,722)	Insurance	130,542	139,447	8,905
46,064	51,618	5,554	Other	457,057	516,182	59,125
22,381	20,800	(1,581)	Rent	219,772	208,000	(11,772)
82,068	81,820	(248)	Depreciation	821,626	818,218	(3,408)
\$ 2,108,397	\$ 1,781,765	\$ (326,632)	Total operating expenses	\$ 19,229,902	\$ 17,817,708	\$ (1,412,194)
\$ (168,557)	\$ 165,318	\$ (333,875)	Gain (loss) from operations	\$ (80,458)	\$ 1,653,152	\$ 1,090,778
64,571	32,218	32,353	Total nonoperating revenues (expenses) - Net	519,601	322,170	197,431
\$ (103,986)	\$ 197,536	\$ (301,522)	Increase (decrease) in net position	\$ 439,143	\$ 1,975,322	\$ 1,288,209



Ferry County Public Hospital District No. 1

doing business as

Ferry County Health

Year to Date October 31, 2023



	YTD Balances		
	October	September	Variance
Assets			
Current assets:			
Cash and cash equivalents	\$ 3,762,855	\$ 4,352,948	\$ (590,093)
Receivables:			
Gross AR	10,612,115	10,310,970	301,145
Contractual allowance	(3,546,410)	(4,232,189)	685,779
Patient AR - Net	\$ 7,065,705	\$ 6,078,781	\$ 986,924
Taxes Levy	41,611	115,264	(73,653)
Estimated third-party payor settlements	586	-	586
Other	25,578	9,958	15,620
Inventories	551,592	550,209	1,383
Prepaid expenses	148,508	167,875	(19,367)
Total current assets	\$ 11,596,435	\$ 11,275,035	\$ 321,400
Capital assets:			
Nondepreciable capital assets	47,282	47,282	-
Depreciable capital assets - Net of accumulated depreciation	5,776,958	5,859,026	(82,068)
Construction in Progress	581,828	577,748	4,080
Total capital assets	\$ 6,406,068	\$ 6,484,056	\$ (77,988)
TOTAL ASSETS	\$ 18,002,503	\$ 17,759,091	\$ 243,412
Liabilities and Net Position			
Current liabilities:			
Accounts payable	532,907	486,607	46,300
Payroll and related expenses	999,361	880,214	119,147
Other Current Liabilities	653,685	694,295	(40,610)
Total current liabilities	\$ 2,185,953	\$ 2,054,758	\$ 131,195
Noncurrent liabilities:			
Long term debt	1,515,052	1,515,052	-
Capital lease obligations - Less current portion	(13,702)	(9,434)	(4,268)
Total noncurrent liabilities	1,501,350	1,514,314	(12,964)
Total liabilities	\$ 3,687,303	\$ 3,569,072	\$ 118,231
Net position:			
Invested in capital assets	13,876,057	13,876,057	-
Current Year Earnings	439,143	313,962	125,181
Total net position	\$ 14,315,200	\$ 14,190,019	\$ 125,181
TOTAL LIABILITIES AND NET POSITION	\$ 18,002,503	\$ 17,759,091	\$ 243,413

CEO/CFO-Key Performance Indicators

FINANCE DASHBOARD
Ferry County Public Hospital District #1
October 31, 2023

		YTD	Target	YTD Target	2022
Profitability					
Revenue Deductions % of Gross Revenue	●	37%	33%	-4%	3963%
Salaries % Gross Patient Revenue	●	41%	34%	-7%	32%
Benefits % of Salary Expense	●	21%	24%	3%	24%
Net Income					
Operating Margin	●	1.85%	7.09%	-5%	8.76%
Cash and Liquidity					
Days Cash on Hand	●	65	78	(13)	122
Days Cash in AR	●	103	53	(50)	56
Current Ratio	●	5	1	4	5
Claims Processing and Coding					
# Accounts in Account Check	●	1202	500	(702)	-
Net AR Days	●	140	45	95	85



