



Ferry County Health

BOARD OF COMMISSIONERS' MEETING

March 26, 2024

CALL TO ORDER: Board Chair DiAnne Lundgren called the meeting of the Board of Commissioners to order at 10:31 a.m., on March 26, 2024 in the HUB and via Zoom.

Commissioners in attendance were DiAnne Lundgren, Nancy Giddings, Sarah Krausse, Susan Solomon-Hopkins and Ron Bacon (via zoom). Jennifer Reed, CEO/CFO; Debbie DeCorde, COO; Mike Martinoli, CNO; Spencer Hargett, Compliance (zoom); Amber Gangon, Executive Coordinator; Adam Volluz, Facilities Manager; Karen Quinnell (zoom), Informaticist; James Davidson, IT Manager (zoom); Lacy Sharbono, HR Coordinator (zoom); Mena Cassell, Controller (zoom); Julie Twamley, ALF Manager (zoom); and Josh Connor, Materials Manager (zoom) were also present.

GUESTS: No guests.

QUORUM ESTABLISHED: A quorum was present.

EXECUTIVE SESSION: The Chair called an executive session pursuant to RCW §42.30.110(1)(g) - Performance of a Public Employee at 10:31 am. The Chair invited the CEO/CFO and COO to join and requested 29 minutes. Open session to resume at 11 a.m.

OPEN SESSION: Open session resumed at 11 a.m. No action was taken.

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Giddings and seconded by Krausse to amend and approve the agenda by adding an August meeting discussion to New Business. The motion passed unanimously.

INTRODUCTION OF THE BOARD AND GUESTS: No introductions were necessary.

APPROVAL OF CONSENT AGENDA: A motion was made by Krausse and was seconded by Solomon-Hopkins to accept the consent agenda. The motion passed unanimously.

CORRESPONDENCE: Correspondence read.

PUBLIC COMMENTS: No public comments.

ENVIRONMENT OF CARE/ SAFETY UPDATE: Volluz gave his report.

COMPLIANCE REPORT: Hargett gave his report.

DEPARTMENT SPOTLIGHT: Chi Pak, Manager of Clinic Practices gave his department spotlight report. The Republic Drug Store was selected for April.

Lundgren called for a break in session at 11:31 a.m. Open session resumed at 11:35 p.m.

CNO REPORT: Martinoli gave his report. A motion was made by Giddings and seconded by Lundgren to approve the 2024 Quality Improvement Plan as presented. The motion passed unanimously.

Lundgren called for a break in session at 11:54 a.m. Open session resumed at 12:18 p.m.

COO: DeCorde gave her report.

MEDICAL STAFF REPORT: Dr. Garcia provided his report via PowerPoint slide.

CEO REPORT: Reed gave her CEO report.

CFO FINANCIAL REPORT: Reed gave her CFO financial report.

REVENUE INTEGRITY REPORT: Reed reported on behalf of the Revenue Cycle Manager.

ON-GOING BUSINESS:

- **Board QI Project:** Board to determine the second quarter project next month.
- **Health Foundation:** Memo of Understanding for review and approval. See new business.

- **Republic Drug Store-Readerboard:** Facilities has decided to scrap an external reader board and the Board agreed. The plan going forward is to use the large monitor as a replacement for the campus directional sign as there is power and the ability to update it to share event messaging. The Board was satisfied with that solution and wishes to close this as ongoing business.
- **Board Introduction Project:** The Board is working to put together their articles and will send them to the Executive Coordinator for publishing in the weekly paper.
- **Facility Update/Master Plan:** A Special Board Meeting scheduled April 9th at 11 am for presentation of the financial analysis and updated plan options.
- **Rural Resources Building:** Reed spoke with County Commissioner Brian Dinsel and as soon as Rural Resources vacates the building, ownership transfer can be completed. The current plan is to move the business office staff up to make space in the clinic and to create a storage area and sleeping quarters.
- **Orientation Schedule:**
 - o 4/08 – Nancy Giddings
 - o 4/22 – Sarah Krausse

BOARD REPRESENTATIVE REPORTS:

- **Finance:** Nothing to report
- **Quality Improvement:** Nothing to report.
- **Compliance/Risk Management:** Resolution for Tort Form adoption. See new business below.
- **Medical Staff:** The Revenue Cycle Manager will be now providing education to the providers.
- **EMS:** They are pouring concrete! The new mayor, Gabe Becklin, is now on the board and Melissa Rose was retained in her consumer representative position.
- **PFAC:** The next meeting is scheduled for May 2 at 10 am. One of the members suggested an article in the paper explaining why having a Primary Care Provider (PCP) is important.
- **Credentialing:** Nothing to report

NEW BUSINESS:


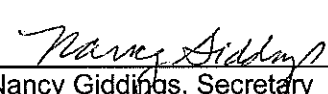

- **Resolution 2024 #3 – Tort Form:** A motion was made by Giddings and seconded by Bacon to approve Resolution 2024 #3 which identifies CEO Reed as the Appointed Agent and Executive Coordinator Gangon as the Deputy Agent to accept Tort Forms on behalf of the district. The motion passed unanimously.
- **Foundation MOU:** A motion was made by Giddings and seconded by Krausse to approve the Foundation MOU as presented. The motion passed unanimously.
- **Decision Matrix:** Reed provided a copy of the proposed Decision Matrix. The Board will review and bring any questions or proposed changes to the next board meeting.
- **August Board Meeting:** The Board has requested that the meeting be moved to August 20 at the Curlew Civic Hall. The Executive Coordinator will confirm the reservation and perform public notification of the change.

EXECUTIVE SESSION: The Chair called an executive session pursuant to RCW §42.30.110(1)(g) - Performance of a Public Employee at 2:25 p.m. The Chair requested 20 minutes. Open session to resume at 2:45 p.m.

OPEN SESSION: Open session resumed at 2:45 p.m. No action was taken.

ADDITIONAL BUSINESS: Facilities has requested approval to purchase three higher seated waiting chairs for ~\$5,000 to be placed in the hospital lobby, Republic and Curlew Medical Clinics based on patient request. Purchase approved.

ADJOURNMENT: As there was no further business, the meeting was adjourned at 2:53 p.m.

 4/23/24  4/23/24
 DiAnne Lundgren, Chair Date Nancy Giddings, Secretary Date
 4/23/24
 Amber Gangon, Recording Secretary Date