



**BOARD OF COMMISSIONERS' MEETING
October 24, 2023**

CALL TO ORDER: Board Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 9:00am, on October 24, 2023 in the HUB and via Zoom.

Commissioners in attendance were Nancy Giddings, Sarah Krausse, DiAnne Lundgren and Ron Bacon (via Zoom). Jennifer Reed, CEO/CFO; Debbie DeCorde, COO; Mike Martinoli, CNO; Spencer Hargett, Compliance (zoom); Amber Gangon, Executive Coordinator; Adam Volluz, Facilities Manager; Karen Quinnell, Informaticist (zoom); James Davidson, IT Manager (zoom); Christina Beckwith, Lab Manager; and Lacy Sharbono, HR Coordinator (zoom), were also present.

GUESTS: Nancy Churchill of Republic.

QUORUM ESTABLISHED: A quorum was present.

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Krausse to accept the agenda as written and was seconded by Lundgren. The motion passed unanimously.

INTRODUCTION OF THE BOARD AND GUESTS: Introductions were made.

INTERVIEW BOARD CANDIDATE: The candidate scheduled to interview today withdrew their name from consideration. A motion was made by Krausse to ask candidate Susan Solomon-Hopkins to accept the appointment as Position #4 (Keller) Commissioner and was seconded by Bacon. The motion passed unanimously. Upon acceptance of the appointment, the candidate will be sworn in during the regular November board meeting.

APPROVAL OF CONSENT AGENDA: A motion was made by Krausse and was seconded by Lundgren to accept the consent agenda. The motion passed unanimously.

CORRESPONDENCE: No correspondence to be read.

PUBLIC COMMENTS: No comments.

EHR REPORT: Quinnell gave her report

ENVIROMENT OF CARE/ SAFETY UPDATE: Volluz gave his report.

COMPLIANCE REPORT: Hargett gave his report.

LAB SURVEY FINDINGS REPORT: Christina Beckwith, Lab Manager, gave her survey findings summary report.

DEPARTMENT SPOTLIGHT: Julia Santana, CMA, Clinic Manager, gave her department spotlight report. .

Giddings called for a break in session at 10:07 am. Open session resumed at 10:10 am.

CNO REPORT: CNO away at conference, members reviewed PowerPoint slides and had no additional questions. Quarterly QI Report will be delivered during the regular November board meeting.

Giddings called for a break in session at 11:10 am. Open session resumed at 11:14am.

COO: DeCorde gave her COO report.

MEDICAL STAFF REPORT: Dr. Garcia gave his report via PowerPoint slide.

CEO & CFO REPORT: Reed gave her CEO/CFO report.

Giddings called for a break in session at 11:43 am for lunch. Open session resumed at 12:04 pm.

FINANCIAL REPORT: Reed gave her financial report.

OLD BUSINESS: (going forward this agenda item will referred to as On-going Business)

- **Board QI Project:** The Board identified the Rehab department for the next QI Project.
- **Health Foundation:** No meeting this month.
- **Republic Drug Store-Readerboard:** Cost estimates were quite high ~\$60,000. Will look at ticker option and if it is a viable alternative, will take it to the City for approval.
- **Board Vacancy:** The board will extend appointment invitation to Susan Solomon-Hopkins.
- **Facility Update/Master Plan:** Reed continues working through the USDA pre-application process.
- **Orientation Schedule:**
 - 11/07 – DiAnne Lundgren
 - 11/21 – Sarah Krausse

BOARD REPRESENTATIVE REPORTS:

- **Finance:** Nothing to report. The Chair has requested that the board members alternate attendance at the weekly Revenue Integrity Meeting that happens in the HUB every Wednesday at 8:30 am. Lundgren is scheduled to attend 11/1/23 and Krausse is scheduled to attend 11/8/23.
- **Quality Improvement:** Good meeting. The team addressed Commissioner Lundgren’s question about timeliness of event closure and Executive Team will be reviewing and developing plan to ensure timely closure of events.
- **Compliance/Risk Management:** Nothing to report.
- **Medical Staff:** Unsigned orders holding claims have been addressed and provider education completed.
- **Credentialing:**
 - A motion was made by Lundgren and was seconded by Krausse to approve the request for re-appointment of Courtesy Privileges for Kyle Rattray, MD. The motion passed unanimously.
- **EMS:** Request for bids to go out mid-November.

NEW BUSINESS: No new Business

EXECUTIVE SESSION: Executive Session was called at 12:45 pm regarding RCW §42.30.110(1)(g), Performance of a Public Employee. The board requested 30 minutes.

OPEN SESSION: Resumed at 1:15 pm. No action was taken.

ADJOURNMENT: As there was no further business, the meeting was adjourned at 1:16 pm.

Nancy Giddings 11/23/23
Nancy Giddings, Chair Date

DiAnne Lundgren 12-4-23
DiAnne Lundgren, Secretary Date

Amber Gangon 11/23/23
Amber Gangon, Recording Secretary Date