



## Ferry County Health

### BOARD OF COMMISSIONERS' MEETING

February 25, 2025 @ 10:30 AM in the HUB Conference Room

<https://us06web.zoom.us/j/89584329356?pwd=Y0dZT1VldmNkV2JMZ09MRVROalZvQT09>

Meeting ID: 895 8432 9356 (Audio Only)

Passcode: 260559

One tap mobile

+12532158782, 89584329356# US (Tacoma)

#### Mission Statement:

*"To strengthen the health and well-being of our community through partnership and trust."*

### AGENDA

		Page(s)
Call to Order	DiAnne Lundgren	
Quorum Established	DiAnne Lundgren	
Review, Amend, Accept Agenda	DiAnne Lundgren	
Introduction of Board, District Employees, and Guests	DiAnne Lundgren	
<i>Items listed under the consent agenda are considered routine board matters and will be approved by a single motion of the Board without separate discussion. If a separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.</i>		
Approval of Consent Agenda	<b>ACTION</b>	DiAnne Lundgren
<ul style="list-style-type: none"><li>• Minutes 01.28.25.Board Meeting</li><li>• Minutes 02.06.25 Special Board Meeting</li><li>• Minutes 02.12.25 Special Board Meeting</li><li>• Approval of Warrants</li><li>• Financial Write-Off Report</li><li>• Approval of Surplus Resolution 2025 #1</li><li>• Approval of Authorized Signers Resolution 2025 #2</li></ul>		
Correspondence	DiAnne Lundgren	
Public Comments	DiAnne Lundgren	
Project HOME Financial Update	Alan Richman	
Environment of Care/Safety Update	Adam Volluz	
Compliance Report	Spencer Hargett	
Department Spotlight Selection - IT	James Davidson	
COO Report	Debbie DeCorde	
Finance Report	Mena Cassell	
Medical Staff Report	Silas Wiefelspuett, MD	

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CEO Introduction

Emmett Schuster

On-going Business

DiAnne Lundgren

- Board QI Project
- Project HOME
- Rural Resources Building
- Board Self-Assessment
- Board Governance Policy
  - Strategic Planning Governance
- New Hire Orientation Schedule
  - 03/10-
  - 03/24-

Board Representative Reports

- Finance
- Quality Improvement
- Compliance/Risk Management
- Medical Staff
- EMS
- PFAC
- Building Committee
- Credentialing Committee

Ron Bacon/Sarah Krausse

DiAnne Lundgren/Nancy Giddings

Ron Bacon/Sarah Krausse

DiAnne Lundgren/Solomon-Hopkins

Nancy Giddings

Sarah Krausse/Ron Bacon

DiAnne Lundgren. Nancy Giddings

DiAnne Lundgren/Nancy Giddings

Request for New Appointment of Courtesy Medical Staff Privileges by Proxy for the following Integra Imaging Provider(s): **Alison Vasan, MD**

Request for Re Appointment of Courtesy Medical Staff Privileges by Proxy for the following Integra Imaging Provider(s): **Michael Bayona, MD**

Request for Re Appointment of Active Medical Staff Privileges for the following Provider(s): **Kal Kelley, MD**

Request for Re Appointment of Courtesy Medical Staff Privileges for the following Pulse Cardiology Provider(s). **Nathan Spence, MD**  
**Douglas Waggoner, MD**

New Business

- Public Records Officer Appointment
- Infection Prevention Nurse Appointment

Executive Session(s)

- Performance of a Public Employee –  
*Pursuant to RCW §42.30.110(1)(g)*

DiAnne Lundgren

Open Session - Action, if applicable regarding executive session

Adjournment

DiAnne Lundgren

Board meetings are usually the fourth Tuesday of each month at 10:30 a.m. unless otherwise posted.

The Public is encouraged to attend; Handicap access is available.

**The next regularly scheduled meeting is March 25, 2025 @ 10:30 am in the HUB Conference Room**



**BOARD OF COMMISSIONERS' MEETING  
January 28, 2025**

**CALL TO ORDER:** Board Chair DiAnne Lundgren called the meeting of the Board of Commissioners to order at 10:31 a.m., on January 28, 2025 in the HUB and via Zoom.

Commissioners in attendance were DiAnne Lundgren, Nancy Giddings, Sarah Krausse, Susan Solomon-Hopkins (Zoom) and Ron Bacon (Zoom).

Jennifer Reed, CEO; Debbie DeCorde, COO; Amber Gangon, Executive Coordinator; Adam Volluz, Facilities Manager; Silas Wiefelspuett, MD-Chief of Staff; Zane Gibbons, RN-Interim Nurse Manager; Wendy Johnson, RN; John Green, RN; Emily Doss, RN; Jamie Marin, RN; Colton Meyers, Care Coordinator; and Jeanette Klingensmith, HIM Supervisor were also present.

Zoom participants: Spencer Hargett, Compliance Officer; James Davidson, IT Manager; Mena Cassell, Controller; Lacy Sharbono, HR Coordinator; Char Thompson, NAC; Imaging Dept.; Dana Dewitt, HIM Scanning and Data Specialist; Rosh Moore, Patient Access Supervisor; Christine Stevens, HIM Tech; Brandi Gerken, Patient Access Representative; Jamie Green, Referral Coordinator; Melinda Payton, Revenue Cycle Manager; HarmonJI (Julie Twamley, ALF Manager); Ben Walling, Pharmacist, and Kim O'Leary, MA.

**GUESTS:** Rob Slagle; Joel Doss, Carmen Peterson, Kristine Jackson, Bruce Jackson, Melissa Rose, and JJCA representatives; Jason Putnal, John Albert, David Johnson.

**QUORUM ESTABLISHED:** A quorum was present.

**REVIEW, AMEND, ACCEPT AGENDA:** A motion was made by Giddings and was seconded by Krausse to approve the agenda as presented. The motion passed unanimously.

**INTRODUCTION OF THE BOARD AND GUESTS:** Introductions were made

**APPROVAL OF CONSENT AGENDA:** A motion was made by Krausse and was seconded by Giddings to accept the consent agenda. The motion passed unanimously.

**CORRESPONDENCE:** Correspondence was read.

**PUBLIC COMMENTS:** Public Comments were shared as follows:

Rob Slagle advised the board of the need to budget for a new roof and sidewalk for the pharmacy in 2026.

Members of the Public and Employees shared concerns about the number of employees leaving the district due to poor management as well as a lack of administration/leadership attendance at the Employee appreciation event.

It was also suggested that the district have an audit to assess management.

**Lundgren called for a break in session at 11:12 a.m. Open session resumed at 11:18 a.m.**

**ENVIRONMENT OF CARE/ SAFETY UPDATE:** Volluz gave his report.

**COMPLIANCE REPORT:** Hargett gave his report.

A motion was made by Giddings and was seconded by Krausse to approve the 2025 Compliance Plan as presented. The motion passed unanimously.

**DEPARTMENT SPOTLIGHT:** Jeanette Klingensmith, HIM Supervisor, gave her report. The board selected the IT department for the February Spotlight.

**COO:** DeCorde gave her report.

**MEDICAL STAFF REPORT:** Dr. Wiefelspuett gave his report.

**Lundgren called for a break in session at 12:14 p.m. Open session resumed at 12:37 p.m.**

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**CEO REPORT:** *Reed gave her report.*

**ON-GOING BUSINESS:**

- **Health Foundation:** No concerns.
- **Project HOME:** JJCA
- **Rural Resources Building:** Lundgren and Reed will attend a County Commissioners meeting together to see if they can help ensure completion.
- **Board Governance Policies:** Giddings suggested further review by the board and will bring any questions and/or edits to the next regular board meeting for discussion.
- **Board Self-Assessment:** The board agreed on the WSHA assessment format and will self-complete and discuss during executive session at the next regular board meeting.
- **New Hire Orientation Schedule:**
  - 02/12 – Nancy Giddings
  - 02/24 – DiAnne Lundgren

**BOARD REPRESENTATIVE REPORTS:**

- **Finance:** No concerns. Bacon would like to complete a bad debt review with Reed.
- **Quality Improvement:** No concerns.
- **Compliance/Risk Management:** No concerns.
- **Medical Staff:** No concerns.
- **EMS:** Almost fully moved in. The February board meeting will take place in the station.
- **PFAC:** No concerns as meeting is every other month.
- **Building Committee:** No concerns. Will defer to presentation by JJCA later in the agenda.
- **Credentialing Committee:** No concerns.

**NEW BUSINESS:**

- **Board Elections:**

*A motion was made by Giddings and was seconded by Krausse to retain Lundgren as Chair of the Board of Commissioners for the 2025 session. The motion passed unanimously.*

*A motion was made by Giddings and was seconded by Lundgren to retain Krausse as Vice Chair of the Board of Commissioners for the 2025 session. The motion passed unanimously.*

*A motion was made by Krausse and was seconded by Lundgren to retain Giddings as Secretary of the Board of Commissioners for the 2025 session. The motion passed unanimously.*

- **Board Committee Selections:**

*A motion was made by Giddings and was seconded by Krausse to keep the current committee assignments as is for the 2025 session. The motion passed unanimously.*

**Lundgren called for a break in session at 1:58 p.m. Open session resumed at 2:08 p.m.**

- **Project Home Discussion:** JJCA presented information on the current phase of the project and requested board approval to move forward into the next phase.

*A motion was made by Giddings and was seconded by Krausse to approve moving to the next phase in Project HOME. The motion passed unanimously.*

- **CEO Quarterly Check-In:** Was completed during Executive Session

**EXECUTIVE SESSION:** *The Chair called for an executive session Pursuant to RCW §42.30.110(1)(g)- Performance of a Public Employee at 3:05 p.m. The Chair requested twenty-five minutes with open session to resume at 3:30p.m. The CEO was invited to attend.*

**OPEN SESSION:** *Open session resumed at 3:30 p.m. No decisions were made and no actions taken.*

**ADJOURNMENT:** *As there was no further business, the meeting was adjourned at 3:30 p.m.*

DiAnne Lundgren, Chair	Date	Nancy Giddings, Secretary	Date
Amber Gangon, Recording Secretary	Date		



## Ferry County Health

### BOARD OF COMMISSIONERS' SPECIAL MEETING

February 06, 2025

**CALL TO ORDER:** Chair DiAnne Lundgren called the Special Meeting of the Board of Commissioners to order at 9:10 a.m. in the HUB Conference Room at Ferry County Health. Commissioners in attendance were Nancy Giddings, DiAnne Lundgren, Susan Solomon-Hopkins and Sarah Krausse.

Staff in attendance were: Debbie DeCorde, COO; and Amber Gangon, Executive Coordinator

Zoom participants included: James Davidson, IT Manager; Cody Davidson, IT; Darcie Moe, Rad Tech; Melinda Michaels, Revenue Cycle Manager; Char Thompson, NAC, and Becca Schatzel, Unit Coordinator.

**GUESTS:** Community members Carmen Peterson and Charlotte Coombes were present with Darra Large, Madison, Justin's Phone, and Member of the Community joining via Zoom.

**QUORUM ESTABLISHED:** A quorum was present.

**INTRODUCTIONS:** Introductions were made.

***Lundgren called for a break in session for travel time to the offsite executive session at 9:16 am.***

**EXECUTIVE SESSION:** The Chair called for an executive session pursuant to RCW § 42.30.110(1)(g) – Performance of a Public Employee at 9:30 am and has requested two hours and fifteen minutes with open session to resume at 11:45 am.

**OPEN SESSION:** Open Session resumed at 11:45 am with the following action from the board:

***A motion was made by Giddings and was seconded by Krausse to accept the resignation of Jennifer Reed, CEO. The motion passed unanimously.***

The following notice will be sent to all Ferry County Health Staff:

*The Board met in executive session and accepted the resignation of CEO Jennifer Reed. We are working with WSHA Washington State Hospital Association and Tamara Gibbons from Virginia Mason Franciscan Health Care Network to find interim administrative staff. We have taken all the comments from the public and our staff to heart and are reviewing and investigating the situation. We are committed to meeting the needs of our staff. One thing that has come out through all of this is that our quality of care is stellar. We truly appreciate your service.*

**ADJOURNMENT:** As there was no further business, the meeting was adjourned at 11:49 a.m.

\_\_\_\_\_  
DiAnne Lundgren, Chair

\_\_\_\_\_  
Date Nancy Giddings, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Amber Gangon, Recorder

\_\_\_\_\_  
Date

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## Ferry County Health

### BOARD OF COMMISSIONERS' SPECIAL MEETING

February 12, 2025

**CALL TO ORDER:** Chair DiAnne Lundgren called the Special Meeting of the Board of Commissioners to order at 2:00 p.m. in the HUB Conference Room and on Zoom at Ferry County Health. Commissioners in attendance were Nancy Giddings, DiAnne Lundgren, Sarah Krausse, Susan Solomon-Hopkins (Zoom), and Ron Bacon (Zoom).

Staff in attendance were: Debbie DeCorde, COO; Amber Gangon, Executive Coordinator; Spencer Hargett, Compliance Manager; Mena Cassell, Controller; Julie Twamley, ALF Manager; Shannon Fraser, Clinical Coordinator; Lacy Sharbono, HR Coordinator; Melinda Michaels, Revenue Cycle Manager; Rosh Moore, Patient Access Supervisor; Jeanette Klingensmith, HIM Supervisor; Tyler Orestad, Maintenance Manager; Josh Connor, Central Supply Manager; Ethan McCollam, Maintenance Tech; Josh Town, Maintenance Tech; Chi Pak, Manager of Clinical Practices; Christina Beckwith, Lab Manager; Adam Volluz, Facilities Manager; Kristine Carlson, Dietician; Zane Gibbons, RN-Interim Nurse Manager; and Brenda Michels, Dietary Manager;

Zoom participants included: James Davidson, IT Manager; Cody Davidson, IT; Kate Tresham, Registrar; Liz Miller, Administrative Float; Matthew Barnett, Patient Account Rep; Karen Quinnell, Informaticist; Char Thompson, NAC; Dani Lundgren, Registrar; Kim O'Leary, MA; Darcie Moe, Rad Tech; Wendy Johnson, RN; Rozann Stevens, Lead Pharmacy Tech; Chris Stevens, HIM Tech; Rebecca Thompson, UC/NAC; Jamie Green, Referral Coordinator; and Dana Dewitt, HIM Scanning.

**GUESTS:** Community members Terali Stonehocker, Nancy Betschart, Karen Giebel, Donna Beal, Cherie Gorton, Cynthia Bonneau-Green, and Melissa Rose were present with Darra Large, Candaces iPad, Grandpa, Mike Lieb, Mickey, Molly Corrino (?), Dave Iverson, Madelyn Herdy, Carmen, and Greg joining via Zoom.

**QUORUM ESTABLISHED:** A quorum was present.

**INTRODUCTIONS:** Introductions were made.

**PUBLIC COMMENTS:** Public Comments were shared by staff and guests.

**ADMINISTRATIVE TRANSITION:** Giddings shared information about the resignation of the CEO and the dismissal of the CNO and the hiring of interim CEO, Emmett Shuster who will arrive the week of February 17 and will assist with filling the vacant leadership positions. An Administrator for the ALF will be named. The Board asked that any staff that reported to the CNO please reach out to Zane Gibbons, RN-Interim Nurse Manager to help gauge the status of any/all projects or metrics reporting that are pending. An article will be drafted and posted in the paper and on social media to inform the community of the changes and provide some information on the transition plan.

***A motion was made by Giddings and seconded by Krausse to appoint Dr. Richard Garcia as the temporary Superintendent, with DiAnne Lundgren, RN, also designated as a temporary Superintendent in the event of his absence, until the hired interim CEO, Emmett Schuster, arrives on site. The motion passed unanimously.***

***Lundgren called for a break in session at 2:40 p.m. Open session resumed at 2:50 p.m.***

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**EXECUTIVE SESSION:** The Chair called for an executive session pursuant to RCW § 42.30.110(1)(g) – Performance of a Public Employee at 2:50 pm and requested thirty minutes with open session to resume at 3:20 p.m. Dr. Garcia was invited to attend.

**OPEN SESSION:** Open Session resumed at 3:20 p.m. with no actions taken.

**ADJOURNMENT:** As there was no further business, the meeting was adjourned at 3:20 p.m.

\_\_\_\_\_  
DiAnne Lundgren, Chair                      Date

\_\_\_\_\_  
Nancy Giddings, Secretary                      Date

\_\_\_\_\_  
Amber Gangon, Recorder                      Date





## **RESOLUTION 2025 #1**

**A RESOLUTION OF THE FERRY COUNTY HEALTH BOARD OF COMMISSIONERS, REPUBLIC WASHINGTON, AUTHORIZING THE DISPOSAL OF SURPLUS SMALL EQUIPMENT AND SUPPLIES.**

**WHEREAS, the District purchased and/or was donated several pieces of small equipment and supplies several years ago for multiple uses in different departments.**

**WHEREAS, the small equipment and supplies listed on attached Exhibit A are no longer in use and are in poor shape or obsolete,**

**WHEREAS, Exhibit A list of items are no longer necessary for the District's use and it would be an inefficient use of resources to move or continue to store them,**

**THEREFORE, the Ferry County Health Commissioners hereby resolve the aforementioned small equipment and supplies listed on Exhibit A shall be deemed surplus and disposed of by the District Policy, at the discretion of the Plant Manager.**

**RESOLVED, this 28<sup>th</sup> day of February 2025.**

**APPROVED** at regular meeting of the Commissioners of Ferry County Health, Republic, Washington, this 28<sup>th</sup> day of February 2025

\_\_\_\_\_  
Nancy Giddings, Chair                      Date

\_\_\_\_\_  
Ronald Bacon, Vice Chair                      Date

\_\_\_\_\_  
DiAnne Lundgren, Secretary                      Date

\_\_\_\_\_  
Sarah Krausse, Commissioner                      Date

\_\_\_\_\_  
Susan Solomon-Hopkins, Commissioner                      Date

*Board of Commissioners*

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Asset Disposal Sheet

Disposal of Surplus Property other than Real Estate (Policy 25.01.001 - Exhibit A)

[illegible]

APPROVED BY:

Facilities Mgr \_\_\_\_\_ Date: \_\_\_\_\_

CFO/CEO Date: \_\_\_\_\_

Board Chair \_\_\_\_\_ Date: \_\_\_\_\_

**Resolution**  
**2025 #3**  
**Date Approved**  
**by BOC:**  
**2/25/25**