



**BOARD OF COMMISSIONERS' MEETING
December 20, 2023**

CALL TO ORDER: Board Chair Nancy Giddings called the meeting of the Board of Commissioners to order at 10:36 am, on December 20, 2023 in the HUB and via Zoom.

Commissioners in attendance were Nancy Giddings, Sarah Krausse, DiAnne Lundgren, Susan Solomon-Hopkins and Ron Bacon (via zoom). Jennifer Reed, CEO/CFO; Debbie DeCorde, COO; Mike Martinoli, CNO; Spencer Hargett, Compliance (zoom); Amber Gangon, Executive Coordinator; Adam Volluz, Facilities Manager; Karen Quinnell, Informaticist (zoom); James Davidson, IT Manager (zoom); Lacy Sharbono, HR Coordinator (in person and zoom); Dawn Fritts, Nurse Manager (zoom); Mari Hunter, ARNP; and Justin Ricard, Radiology Manager (zoom) and were also present.

GUESTS: No guests.

QUORUM ESTABLISHED: A quorum was present.

REVIEW, AMEND, ACCEPT AGENDA: A motion was made by Lundgren and seconded by Solomon-Hopkins to accept the agenda as written. The motion passed unanimously.

INTRODUCTION OF THE BOARD AND GUESTS: Introductions were made.

APPROVAL OF CONSENT AGENDA: A motion was made by Krausse and was seconded by Lundgren to accept the consent agenda. The motion passed unanimously.

CORRESPONDENCE: Correspondence read.

PUBLIC/CLINICAL COMMENTS: Mari Hunter, ARNP, shared clinical concerns/comments with the board.

EHR REPORT: Quinnell gave her report

ENVIROMENT OF CARE/ SAFETY UPDATE: Volluz gave his report.

COMPLIANCE REPORT: Hargett gave his report and presented the 2024 work plan for review and board approval. A motion was made by Krausse and was seconded by Bacon to approve the 2024 work plan as presented. The motion passed unanimously.

Giddings called for a break in session at 11:29 am. Open session resumed at 11:35 am.

DEPARTMENT SPOTLIGHT: Lacy Sharbono, HR Coordinator, gave her department spotlight report.

CNO REPORT: Martinoli gave his report

COO: DeCorde gave her COO report.

MEDICAL STAFF REPORT: Dr. Garcia provided his report via PowerPoint slide.

CEO REPORT: Reed gave her CEO report.

CFO FINANCIAL REPORT: Reed gave her CFO financial report.

Giddings called for a break in session at 2:40 pm. Open session resumed at 2:46 pm.

ON-GOING BUSINESS:

- **Board QI Project:** The next QI department was identified for January 23, 2024.
- **Health Foundation:** Nothing to report.
- **Republic Drug Store-Readerboard:** Volluz is moving forward with getting photos of possible placement for board to review before design plans created and submitted to the city for approval.
- **Facility Update/Master Plan:** Reed is working on submitting requested financial documents to the third party vendor, Innovative Capital, who will make recommendations on borrowing power/level. Once that is completed, David Johnson will update the building plans/phases and present to the board.
- **Orientation Schedule:**
 - 1/03 – Sarah Krausse
 - 1/16 – Susan Solomon-Hopkins
 - 1/30 – DiAnne Lundgren/Nancy Giddings

BOARD REPRESENTATIVE REPORTS:

- **Finance:** Revenue Cycle Manager joined the committee in December. Will include a report in the board packets going forward
- **Quality Improvement:** Nothing to report.
- **Compliance/Risk Management:** Nothing to report.
- **Medical Staff:** They have requested that board member Solomon-Hopkins attend the next meeting January 4, 2024. Lundgren reported it was nice to see more of the ED providers in attendance and hope to continue the trend.
- **Credentialing:**
 - A motion was made by Lundgren and was seconded by Krausse to approve the request for Active Advanced Practice Practitioner for Melissa Stringer, FNP. The motion passed unanimously.
 - A motion was made by Lundgren and was seconded by Krausse to approve the request for Active Advanced Practice Practitioner for Annette Byrd, ARNP. The motion passed unanimously.
 - A motion was made by Lundgren and was seconded by Krausse to approve the request for Reappointment of Courtesy Medical Staff for Integra providers, Wendy Ehieli, MD, and Scott Bruschwein, MD. The motion passed unanimously.
- **EMS:** Received and opened bids. Two local contractors submitted lowest bids. The lowest bid was still \$1 million over our budget, but after we submitted it to the Department of Commerce, they decided to provide the additional funding. This means the project is good to go and will start in the spring. Estimated completion date TBD. I will share who the awarded contractor is at the next meeting.

NEW BUSINESS:

2024 BOC Calendar Review: A motion was made by Lundgren and was seconded by Krausse to approve the 2024 FCH Holiday Schedule with the correction of the June Finance Committee meeting moving to 6/17/24. The motion passed unanimously.

- **Turkey Gifting:** Originally, the Board of Commissioners gifted turkeys to staff as a one-time event in 2022. The fact that it was a one-time gift was not communicated to new leadership and the event was repeated in 2023 without approval. Going forward, all staff gifting must be presented to and approved by the board. Giddings requested that the discussion for all 2024 holiday gifting be added to the September meeting agenda.

EXECUTIVE SESSION: No session needed.

ADJOURNMENT: As there was no further business, the meeting was adjourned at 3:25 p.m.

Nancy Giddings 1/23/24

 Nancy Giddings, Chair Date

DiAnne Lundgren 1/23/24

 DiAnne Lundgren, Secretary Date

Amber Gangon 1/23/24

 Amber Gangon, Recording Secretary Date